

JOSEPH L COFFMAN

6308 5th Ave NW, Bradenton, FL 34209 – 941-447-9741 – joseph.coffman@yahoo.com

OBJECTIVE

Program Director

My goal is to successfully lead Lean Six Sigma and Project Management program initiatives and deployments.

PROFILE

- 10+ years experience as professional manager
- Holistic Lean Six Sigma project management activities
- Institution of project management programs, including project tracking and reporting
- Responsible for creation of multiple Lean Six Sigma programs in a variety of industries
- Execution of projects from small to large scope
- College instructor of Six Sigma and Project Management principles
- Organized, highly motivated, and detail-oriented problem solver
- Facilitation of project scoring and selection matrix for Executive prioritization and decision-making
- Facilitation expertise for teams, executive leadership and change management activities
- Mentor, trainer and leader for both project management and process improvement
- Able to win respect of shop-floor, highly technical staff, and executives alike
- Negotiation experience during project execution with contractors and vendors
- International trainer of Lean, Six Sigma, Project Management, Process Improvement and Business Process Management
- Proven ability to work in harmony with all staff levels, from floor personnel to Chief Executives
- Able to direct complex projects from concept to fully operational status including development schedules and earned value reporting and analysis
- Goal-oriented with strong leadership capabilities
- Ability to help other business leaders achieve their area goals by ensuring projects are aligned with the strategic needs of the business and support their objectives

RELEVANT EXPERIENCE & ACCOMPLISHMENTS

Program/Project Management

- Successfully established process improvement programs at multiple companies growing the departments to hundreds Black and Green Belts in total
- Established project management programs at multiple companies
- Facilitated Six Sigma projects and managed Black and Green belts to achieve millions in cost savings and revenue
- Managed multi-million dollar operational control system projects
- Managed multi-million dollar residential and small commercial construction projects
- Develops project management repositories and reporting systems for easier management of multiple projects and resource utilization
- Develops project dashboards, tracking systems and metric reporting
- Train large corporations Minitab & Six Sigma
- PMP Prep training events
- Regularly develops business cases
- Implemented MS Project Server for helping to manage the project landscape, tracking and managing PM's, and ensuring one version of project truth in data
- Developed Black Belt and Green Belt training materials and curriculum for use at many companies
- Chosen consultant for the Lean Six Sigma Black Belt and Green Belt Certifications at St. Petersburg College Corporate Training
- Curriculum developer for the Lean Six Sigma certification program at St. Petersburg College Corporate Training

Management/Supervision

- Directed project management activities for more than 100 employees
- Trained, supervised and evaluated staff, coached improvement skills
- Upgraded technical workforce abilities by introducing Green Belt and POM skills into their performance objectives

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EMPLOYMENT

Director of Projects and Process Improvement

Process Improvement, LLC - Bradenton, FL

2006-
present

- Principle consultant and deployment leader for team of 6 consultants in project activities, training initiatives, and project improvement activities
- Generate new business opportunities, proposal development and contract execution
- Win support and develop commitment from executive leadership for process improvements, training and project concept and initiation

Manager of Process Innovation & Excellence

PSCU Financial Services - St. Petersburg, FL

2007-
present

- Lead new Lean Six Sigma project management initiative
- Win support and develop commitment from senior leadership for process improvements
- Supervise process improvement project managers and leaders in the DMAIC project process
- Developed base DMAIC project plan for use throughout the organization

Master Black Belt

Smith and Nephew, Medical Device Manufacturer – Largo, FL

2004-2007

- Responsible for culture change throughout Largo Operations – Six Sigma and Project Management Program development
- Led Six Sigma deployment activities at Largo and additional US locations – also strategic partner locations
- Managed more than thirty Black Belts and Green Belts in their improvement project activities
- Created project tracking and updating system to help management receive project status reports and to help manage the multi-project landscape as well as the ever-present resource capacity issues
- Led an initiative to change the operational efficiency throughout Largo Operations. The \$200k project to develop and install a shop floor OEE system was an unqualified success and shifted the entire organization operational efficiency greater than 5%
- Conducted 5 waves of Six Sigma Training which include: In-house Green & Black Belts, outside vendors, Green, Black Belts, & MBB's in Smith & Nephew Orthopedics Division, and NuCryst Pharmaceuticals in Canada. Additionally, the entire management team received Six Sigma DMAIC overview training (Yellow Belt) in bi-weekly sessions of 3 hours each

Black Belt

IMC Phosphates, Chemical Manufacturing – Mulberry, FL

1999-2004

- Project Manager of various Six Sigma projects in plant operations to increase production and efficiencies and to reduce production variability, defects, downtime, and waste - Completed six projects totaling more than \$5MM in savings or revenue
- Coached and managed multiple Action Workout™ project teams to affect process change and achieve bottom-line results in sixty days or less – Quick, schedule-driven improvement projects
- Developed and delivered Six Sigma Green Belt training program
- As part of the first Six Sigma project at IMC, initiated, developed business case, and successfully completed an automatic reagent blending, batching, and delivery system - Reduction in variability of the blended reagent changed from a process capability resulting in 2.5% in-spec product to 99.999% in-spec product
- Successfully managed four Advanced Process Control development projects. The \$8-million projects spanned three years of implementation

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EMPLOYMENT - CONTINUED

Process Control Engineer

1998-1999

Boeing – Kennedy Space Center, FL

- Managed development and implementation project for Advanced Process Control strategies for predicting process pressures and flows of liquid hydrogen fuel and liquid oxygen oxidizer during the pre-launch filling of the Space Shuttle's external tank
- Implemented automatic PLC-based checkout procedures for a high-pressure system - System reduced the time required to pressure check the system from five days to several hours
- Developed application procedures for the testing the system hardware for the engine control unit (ECU) of the Delta-IV rocket

Engineer, and Intern and Fellowship

1996-1998

NASA – Kennedy Space Center, FL

- As Engineer, developed Advanced Process Control strategies for use during the fuel and oxidizer loading of the Space Shuttle's external tank
- As part of my Master's thesis, and through internships and fellowships, developed Advanced Process Control strategies for use during the fuel and oxidizer loading of the Space Shuttle's external tank

Construction Superintendent, Fairfax, VA

Prior

Residential/Small Commercial Construction

Experience

- The duties included effective management of project managers, time management, task scheduling, leadership for construction crews, resource allocation and budget management

EDUCATION

MBA Current GPA: 3.5/4.0

- Colorado State University - Fort Collins, CO

M.S., Chemical Engineering 1998 GPA: 3.87/4.0

- Florida Institute of Technology - Melbourne, FL

B.S., Chemical Engineering 1997 GPA: 3.54/4.0

- Florida Institute of Technology - Melbourne, FL

CERTIFICATIONS

Six Sigma Master Black Belt Certification BMG

Project Management Professional (PMP) Certification PMI

Six Sigma Black Belt Certification ASQ, GE & BMG

Stellar Service Facilitator Certification Achieve Global

Action Workout® Coach Certification Leap Technologies

HONORS & AWARDS

Magna Cum Laude BS ChE

Tau Beta Pi The National Engineering Honor Society

Sharing Space Technology NASA

SKILLS

Leadership, Team and Meeting facilitation, Cost/Benefit Analysis, Problem Solving, Oral and Written Communication
International trainer of: Project Management (PMP), Six Sigma and other process improvement methodologies. MS Project, Minitab statistical software, Visio, Microsoft Excel, Word, PowerPoint, Access, process mapping, Work Breakdown Structures, Resource Breakdown Structures

AFFILIATIONS

ASQ The American Society for Quality

PMI The Project Management Institute